**FORWARD PLAN OF KEY DECISIONS**
**(covering the period 1 March 2026 to 30 June 2026 at a minimum)**

The Council's Forward Plan of Key Decisions sets out decisions that the Cabinet, Investment Board or an individual member of the Cabinet intends to take over (at least) the following four months, beginning with the first day of the month following publication of the plan. The plan will be updated and re-published each month and copies can be obtained from Fenland Hall, County Road, March, Cambs, PE15 8NQ - telephone March (01354) 622452.

Members of the public are entitled to obtain copies of the documents that will be relied upon when the decision is taken unless they are exempt within the meaning of the Local Government Acts. These documents will be published, wherever possible, on the Council's website (www.fenland.gov.uk) a number of days before the decision is due to be taken. Paper copies will be made available for inspection and purchase via the address and telephone number set out above

**Please note that the decision dates are indicative and occasionally subject to change. Please contact Amy Brown, Head of Legal and Governance, on the above direct line if you wish to check the decision date for a particular item.**

**What is a Key Decision?**

A Key Decision means an Executive decision (i.e. one taken by the Cabinet or an individual member of the Cabinet) which is likely to

- result in the authority incurring expenditure which is, or the making of savings which are, in excess of £100,000 either on its own or in partnership with other organisations; or

- be significant in terms of its effects on communities living or working in an area of the District comprising two or more wards.

The full definition of a Key Decision can be found in the Council's Constitution, which can be found on the Council's website.

**Part 2 – Notice of Intention to take Decisions in Private**

Whilst the majority of the business listed in this Pan will be open to the public to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances, the meeting may be held in private and on the rare occasion this applies, notice will be given within Part 2 of this document.

For further information regarding the content and purpose of the Forward Plan and the associated decision-making process, please contact Amy Brown, Head of Legal and Governance, on 01354 622452 or abrown@fenland.gov.uk

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

| Decision | Decision Maker | Date of Decision (Approximate) | Wards | Who is to be Consulted and By What Means | Who to Respond to and By When | Background Documents |
|---|---|---|---|---|---|---|
| Purchase of 1 Flat in March - KEY/09MAR26/01 (Value £96,000) | Section 151 Officer | Not before 15th Apr 2026 | March Wards | All relevant internal and external stakeholders | | https://moderngov.fenland.gov.uk/documents/s16182/Report.pdfhttps://moderngov.fenland.gov.uk/documents/s16182/Report.pdf |

**PART 1 - PREVIOUSLY ADVERTISED KEY DECISIONS**

| Decision | Decision Maker | Date of Decision (Approximate) | Wards | Who is to be Consulted and By What Means | Who to Respond to and By When | Background Documents |
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| Procurement of a contractor for the collection and kennelling of stray dogs (statutory service) - KEY/14JAN26/01 Recommendation to approve contract for the collection and kennelling of stray dogs within the Fenland District over a 2-year period with the option of a 2-year extension- following successful procurement exercise. | Portfolio Holder for Heritage (except Wisbech High Street Inspire! Projects), Assets, FFL, Environmental Services, Business Premises: Health & Safety and Food Safety | Before 31 May 2026 | All Wards | All relevant internal and external stakeholders. | Annabel Tighe, Head of Environmental Health and Compliance Manager atighe@fenland.gov.uk | Procurement documents |
| Amendments to the Council's Housing Enforcement Policy - KEY/05JAN26/01 | Cabinet | 18 May 2026 | All Wards | Informal consultation to be undertaken prior to Cabinet. | Dan Horn, Assistant Director dhorn@fenland.gov.uk | https://www.fenland.gov.uk/article/15444/Housing-Enforcement-Policy |

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| Extension of existing council Gas Contract via ESPO - KEY/24FEB26/01 (Value more than £336,000) | Portfolio Holder for Heritage (except Wisbech High Street Inspire! Projects), Assets, FFL, Environmental Services, Business Premises: Health & Safety and Food Safety | Before 1 May 2026 | Chatteris Wards; March Wards | All relevant internal and external stakeholders. | Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk | Professional and legal advice received |
| Procurement of Air handling unit for George Campbell Pool changing area - KEY/03MAR26/02 Recommendation to approve purchase of AHU system following procurement process (Value iro £90,000-/£150,000) | Portfolio Holder for the Four Inspire! Leisure Centre projects, FFL, Economic Growth and Land Charges | Before 30 Apr 2026 | March Wards | All relevant internal and external stakeholders. | Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk | Specification and procurement documentation |

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| Procurement of Air handling unit for Hudson Pool changing area - KEY/03MAR26/01 Recommendation to approve purchase of AHU system following procurement process (Value iro £150,000-200,000) | Portfolio Holder for the Four Inspire! Leisure Centre projects, FFL, Economic Growth and Land Charges | Before 30 Apr 2026 | Wisbech Wards | All relevant internal and external stakeholders. | Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk | Specification and procurement documentation |

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| Fenland Inspire! Project - 3G Artificial Turf Pitches - Key/14MAR25/02 Review and decision regarding match funding support for the development of a Full Sized 3G pitch at Estover Park in March and PlayZones in Whittlesey / Wisbech x 2 / Estover Park in March<br><br>(Value Full sized 3G pitch: £250,000, each PlayZone: potentially £60,000 depending on other third-party funding) | Cabinet | 27 Apr 2026 | March Wards; Whittlesey Wards; Wisbech Wards | All relevant internal and external stakeholders. | Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk | Previous Cabinet Report and Decision regarding PlayZones of 2024. |
| Purchase of a House in March as part of the Grant Funding received from the Local Authority Housing Fund 3 - KEY/16FEB26/02 | Section 151 Officer | 31 Mar 2026 | March Wards | All relevant internal and external stakeholders. | Dan Horn, Assistant Director dhorn@fenland.gov.uk | LAHF Cabinet Approvals |

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| Purchase of 1 Flat in Wisbech - KEY/16FEB26/01 | Section 151 Officer | 31 Mar 2026 | Wisbech Wards | All relevant internal and external stakeholders. | Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk | https://moderngov.fenland.gov.uk/documents/s16182/Report.pdfhttps://moderngov.fenland.gov.uk/documents/s16182/Report.pdf |
| Renewal of Idox Software Application Support and Maintenance - KEY/11FEB26/01 Recommendation to approve contract renewal for a 3-year period under Crown Commercial Service direct award. (Value approximately £320,000 for the 3-year commitment) | Portfolio Holder for Decarbonisation, Communications, ICT, Refuse Collection, Recycling, Street Sweeping, Street Bins and Dog Bins | 31 Mar 2026 | | All relevant internal and external stakeholders | Peter Catchpole, Corporate Director and Chief Finance Officer petercatchpole@fenland.gov.uk | |
| Update to Memorial Inspection Policy - KEY/26FEB26/01 Recommendation to adopt revised Memorial Inspection Policy | Cabinet | 23 Mar 2026 | All Wards | All relevant internal and external stakeholders. | Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk | Revised policy |

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| Sale of Land, 2 Broad Street, March - KEY/19FEB26/01 (Value C.£295,000) | Cabinet | 23 Mar 2026 | March Wards | All relevant internal and external stakeholders. | Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk | Marketing Details, Sealed Offers |
| The conversion of an existing dwelling into 7 x one-bed studio flats plus ancillary managers office and laundry room - KEY/04FEB26/01 (Value no more than £250,000) | Cabinet | 23 Mar 2026 | Elm & Christchurch | All relevant internal and external stakeholders | Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk | Returned tender submission |

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| Implementation of On and Off-street Parking Enforcement in Fenland - KEY/16JAN26/01 To consider whether to implement Civil Parking Enforcement within Fenland along with all associated implementation work costs. To enter into a service level and agency agreement with Cambridgeshire County Council to ensure the administration and enforcement of CPE throughout Fenland with a suitable service provider.<br><br>(Value £900,000) | Cabinet | 23 Mar 2026 | All Wards | All relevant internal and external stakeholders | Garry Edwards, Engineering Manager gedwards@fenland.gov.uk | Cabinet report |

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| Change in Freedom Leisure contractual arrangements to an Agency approach - KEY/27NOV25/01 (Improved financial position for FDC of c. £115,000 p.a.) | Cabinet | 23 Mar 2026 | All Wards | All relevant internal and external stakeholders. | Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk | PS Tax Report to form part of any Cabinet Report |
| Wisbech High Street Update (a recurring Cabinet item) - KEY/06SEP22/01 Recommendation to consider and approve options in relation to future development. | Cabinet | 23 Mar 2026 | Wisbech Wards | All relevant internal and external stakeholders | Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk | Previous Council Reports only at this stage. |

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| Update on Fenland's Air Quality Review - KEY/26MAR25/02 To provide members with an update on the outcome of the annual statutory air quality review and assessment.<br><br>*(decision updated 22/01/26 to cover a review of all wards instead of Wisbech only)* | Cabinet | 23 Mar 2026 | All Wards | All relevant internal and external stakeholders including Defra | Annabel Tighe, Head of Environmental Health and Compliance Manager atighe@fenland.gov.uk | Annual air quality screening assessment report 2025 |
| LGR Consultation Response - KEY/03FEB26/01 | Cabinet and Council | 13 Mar 2026 | All Wards | All relevant internal and external stakeholders. | Paul Medd, Chief Executive paulmedd@fenland.gov.uk | Cabinet and Council reports |

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| Extension of existing council buildings cleaning contract - KEY/30JAN026/01 (Value £130,000) | Portfolio Holder for Heritage (except Wisbech High Street Inspire! Projects), Assets, FFL, Environmental Services, Business Premises: Health & Safety and Food Safety | Before 1 Mar 2026 | All Wards | All relevant internal and external stakeholders | Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk | Professional and legal advice received |
| Agreement to additional contract years with Tivoli as GM Contractor - KEY/26JAN26/01 as agreed at Cabinet 26/01/26, following receipt of a third-party document assessing the Best Value of any contract extension | Deputy Leader and Portfolio Holder ARP, Parking Decriminalisation, Parks & Open Spaces and Car Parks | Before 1 Mar 2026 | All Wards | All relevant internal and external stakeholders. | Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk | Letter received from third party consultant |

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| Grant Acceptance of MHCLG Local Plan Implementation Funding (if approved) - KEY/23JAN26/03 Recommendation to accept a grant from MHCLG to support the delivery of Fenland 50 – our emerging Local Plan. (Value - grant estimated to be worth approx. £120,000) | Portfolio Holder for Planning and Flooding, IDBs and Building Control | Before 28 Feb 2026 | | N/A | Kirsty Paul, Planning Policy Manager kpaul@fenland.gov.uk | |
| Fenland Recycling Plan - KEY/23JAN26/02 | Cabinet | 23 Feb 2026 | All Wards | N/A | Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk | Current Recycling Plan https://www.recap.co.uk/asset-library/imported-assets/JMWMS%20Appendices-1-7.pdf |

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| Fenland Inspire! Play Equipment - KEY/15JAN26/01<br>1. To identify new or existing play areas that require regeneration or development.<br>2. Procurement of Play Area equipment and Skate Parks and Pump Track that are identified in the identification stage.<br><br>Value: Max value up to £1,500,000<br><br>Broad indicative values are:<br>New Play areas iro £50,000 - £75,000 per play area selected<br><br>Existing play area enhancements costing between £4,000 and £200,000<br><br>2 Skate parks est. cost between £150,000 - £250,000 per item<br>BMX Pump track est. £120,000 per item<br><br>Once procurement for specific projects is completed specific prices and locations will be reported by way of a further formal decision notice. | Cabinet | 23 Feb 2026 | All Wards | All relevant internal and external stakeholders. | Phil Hughes, Head of Leisure Services/SRO March Future High Street Project<br>phughes@fenland.gov.uk | Cabinet report |

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| Purchase of gym cardio equipment and spinning equipment for 4 x leisure centres - KEY/24NOV25/01 (Approx value: £400,000) | Cabinet | 23 Feb 2026 | All Wards | All relevant internal and external stakeholders. | Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk | FDC capital programme from February 2025 Cabinet papers |
| Amendments to the Council's Lettings Policy - KEY/07JAN26/01 | Portfolio Holder for Housing (not enforcement), Licensing (not enforcement), Wisbech Town Board, CPCA (sub) and Culture | Between 4 Feb 2026 and 31 Mar 2026 | All Wards | N/A | Dan Horn, Assistant Director dhorn@fenland.gov.uk | https://www.fenland.gov.uk/media/14601/Home-Link-Lettings-Policy/pdf/Home-Link_Lettings_Policy_January_2025.pdf?m=1737990511080 |
| CAPITA Contract - KEY/21JAN26/01 (Value £360,000) | Leader and Portfolio Holder for Finance Governance, Business Rates and CPCA | 31 Jan 2026 | | All relevant internal and external stakeholders | Peter Catchpole, Corporate Director and Chief Finance Officer petercatchpole@fenland.gov.uk | N/A |

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| Purchase of a house in March as part of the grant funding received from the Local Authority Housing Fund 3 - KEY/19DEC25/01 (Value £187,500) | Section 151 Officer | Not before 31st Jan 2026 | March Wards | All relevant internal and external stakeholders | Dan Horn, Assistant Director dhorn@fenland.gov.uk | LAHF cabinet approvals |
| Purchase of Landscape Support Services - Planning - KEY/10DEC25/01 Recommendation to approve a contract for landscape support services over a 2.5-year period. These services will be used to support the Council's engagement with Nationally Significant Infrastructure Projects as well as local plan making and decision taking. (Value £120,000) | Portfolio Holder for Planning and Flooding, IDBs and Building Control | 8 Jan 2026 | | All relevant internal and external stakeholders | | Procurement documents |

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| Purchase of a property in March as part of implementation of Cabinet decision CAB17/23 - KEY/06NOV25/01 (Value £250,000) | Section 151 Officer | Not before 15th Dec 2025 | March Wards | N/A | Dan Horn, Assistant Director dhorn@fenland.gov.uk | LAHF Cabinet Report - July 2023.pdf (fenland.gov.uk) |
| Recommendation to extend existing 3-year Tankering Contract for an additional 2 years from 1 April 2026 to 31 March 2028 - KEY/14OCT25/01 Previous forward plan reference KEY/21DEC22/01<br><br>Value: Anticipated value of 2-year extension to be in the region of £200K<br>New rates to be based on Tendered Rates with an agreed uplift. | Portfolio Holder for Heritage (except Wisbech High Street Inspire! Projects), Assets, FFL, Environmental Services, Business Premises: Health & Safety and Food Safety | Before 30 Nov 2025 | All Wards | All relevant internal and external stakeholders.<br><br>Procurement, Legal and Governance Teams | Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk | Issue details - Procurement of Sewage Effluent Removal Services. - KEY/21DEC22/01 - Fenland District Council<br><br>Returned Tender Submission for original 3-year contract.<br><br>However, Returned Schedule of Prices should be EXEMPT as this is commercially sensitive data. |

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| Purchase of 2 properties in March - KEY/24JUL25/01 as part of implementation of Cabinet decisions CAB68/22 of 20 Feb 2023 and CAB17/23 of 17 Jul 2023 for LAHF 3 delivery (Value £372,500) | Section 151 Officer | Not before 1st Sep 2025 | March Wards | Not applicable | Dan Horn, Assistant Director dhorn@fenland.gov.uk | https://www.fenland.gov.uk/localgov/documents/s11749/Report and Appendix A.pdf<br><br>https://www.fenland.gov.uk/localgov/documents/s12358/LAHF Cabinet Report - July 2023.pdf |
| In line with delegated authority CAB65/24 to purchase Food Waste Containers - KEY/13JUN25/01 (Value £251,000) | Portfolio Holder, Section 151 Officer | 13 Jul 2025 | All Wards | | Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk | Cabinet Decision CAB65/24 |
| Whittlesey – Manor Field community perimeter path - KEY/07APR25/01 appointment of contractor following procurement process (Value £300,000) | Portfolio Holder for Leisure and IDBs | Before 1 Jul 2025 | Whittlesey Wards | All relevant internal and external stakeholders | Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk | February 2025 Cabinet Report regarding this project |
| Purchase of 2 flats in Wisbech KEY/21FEB25/02 (Value £150,000) | Section 151 Officer | Before 1 Apr 2025 | Wisbech Wards | All relevant internal and external stakeholders | Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk | https://moderngov.fenland.gov.uk/documents/s16182/Report.pdfhttps://moderngov.fenland.gov.uk/documents/s16182/Report.pdf |

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| Purchase of 1 flat in March - KEY/28FEB25/01 (Value £95,000) | Section 151 Officer | Before 31 Mar 2025 | March Wards | All relevant internal and external stakeholders | Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk | https://moderngov.fenland.gov.uk/documents/s16182/Report.pdfhttps://moderngov.fenland.gov.uk/documents/s16182/Report.pdf |
| Purchase of a Property in Wisbech - KEY/06FEB25/01 as part of implementation of Cabinet decision CAB24/24 (Value circa £90k) | Section 151 Officer | Not before 6th Mar 2025 | Wisbech Wards | Not applicable | Dan Horn, Assistant Director dhorn@fenland.gov.uk | https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf |
| Purchase of a Property in Whittlesey - KEY/14JAN25/01 as part of implementation of Cabinet decision CAB24/24 (Value circa £120k) | Section 151 Officer | Not before 1st Mar 2025 | Whittlesey East and Villages | Not applicable | Dan Horn, Assistant Director dhorn@fenland.gov.uk | https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf |
| Purchase of a property in March as part of implementation of cabinet decision CAB24/24 - KEY/16JAN25/01 (Circa 115k) | Section 151 Officer | Not before 1st Mar 2025 | March Wards | N/A | Dan Horn, Assistant Director dhorn@fenland.gov.uk | https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf |

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| Purchase of a property in Benwick - KEY/30JAN25/01 as part of implementation of Cabinet decision CAB24/24 (Value circa £90k) | Section 151 Officer | Not before 1st Mar 2025 | March West and Benwick | Not applicable | Dan Horn, Assistant Director dhorn@fenland.gov.uk | https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf |
| Purchase of a property in March - KEY/12DEC24/01 as part of implementation of cabinet decision Cab 17/23 17th July 2023 (circa £165,000) | Section 151 Officer | Not before 1st Feb 2025 | March Wards | Not applicable | Dan Horn, Assistant Director dhorn@fenland.gov.uk | https://www.fenland.gov.uk/localgov/documents/s12358/LAHF Cabinet Report - July 2023.pdf<br><br>https://www.fenland.gov.uk/localgov/ieDecisionDetails.aspx?ID=794 |
| Purchase of 4 properties in March - KEY/20DEC24/01 as part of implementation of Cabinet decision CAB24/24 (Value £450,000) | Section 151 Officer | Not before 1st Feb 2025 | March Wards | Not applicable | Dan Horn, Assistant Director dhorn@fenland.gov.uk | https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf |

**PART 2 - NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

| Decision | Decision Maker | Date of Decision (Approximate) | Wards | Who is to be Consulted and By What Means | Who to Respond to and By When | Background Documents |
|---|---|---|---|---|---|---|
| Fenland Inspire! - Projects Update (a recurring Cabinet item) - KEY/11APR25/01 To be tabled at each Cabinet meeting until further notice | Cabinet | 23 Mar 2026 | All Wards | All relevant internal and external stakeholders | Paul Medd, Chief Executive paulmedd@fenland.gov.uk | |
| Replacement of Fen Road, Guyhirn Sewage Treatment Works - KEY/22APR25/01 Recommendation to approve the contract to undertake the detailed design and construction works for above Council owned, managed and operated asset. (Value £250,000 subject to priced tender return) | Portfolio Holder for Economic Growth and Skills | 25 Jul 2025 | Parson Drove & Wisbech St Mary | | Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk | Returned Tender Submission<br><br>However, Returned Schedule of Prices should be EXEMPT as this is commercially sensitive data. |